



The Hub
Intranet Login Request
www.airnet.com/thehub

Employee Name (Please Print) _____

Department/Location _____

Email Address _____
(For MIS to contact you with login information)

By signing below you acknowledge that you have read and understand the policy listed below.

Signature _____

Date _____

Return this form to the MIS Help Desk for processing. You will be contacted when your login information is available.

Intranet Usage Policy

Company provided Internet /Intranet and e-mail privileges, like computer systems and networks, are considered company resources and are intended to be used for business purposes only. Usage may be monitored for unusual, unauthorized, or inappropriate activity.

Conditions of Use

Users shall not:

Reveal or publicize confidential or proprietary information which includes, but is not limited to: financial information, new business and product ideas, marketing strategies and plans, databases and the information contained therein, customer lists, technical product information, computer software source codes, **network/Intranet access codes**, and business relationships.